

# Peer Observation Planning Worksheet



## INQUIRY PEER OBSERVATION METHODS

### LOOK FOR'S

### DATA COLLECTION METHODS

#### Get Personal

Where do you see emotional connections (teacher–student, student–student, and everyone–content) happening?

- Count all the times the teacher uses students' names and/or students use each other's names.
- Note when you hear a story or a connection being made between the content and students' lives.
- Note body language of students (are they facing only the teacher, or are they clearly listening to one another?).

#### Stay Curious

How does the teacher communicate that he or she is still learning, too?

- Write examples of teacher asking questions they don't have the answer to already.
- Note the times when teacher turns questions back on students to discuss and think about rather than giving an answer.
- Write verbatim how teacher responds when student gives an answer.

#### Ask More, Talk Less

Who is doing most of the talking and question asking?

- Calculate the talk time (teachers–students–specific student).
- Write verbatim all the questions asked during the lesson (and by whom).
- Use the A•B•Q or Top of the Minute Template to record student responses and actions.

#### Encourage Evidence

How are students analyzing their sources of information? What choices do they make?

- Count the number of instances in which students voluntarily cite their sources or ask about evidence from others.
- Note the activities in which students have a choice in what, where, how, and with whom they get to accomplish their work.

**LOOK FOR'S****Extend Thinking Time**

Describe the pace of the class. How much wait time is offered? Are students given time to reflect?

**DATA COLLECTION METHODS**

- Make note of when transitions happen and at what times during the lesson.
- Make note of opportunities for students to quietly reflect in writing.
- Using your phone's stop watch, calculate the number of seconds between a question being asked and answered.
- Describe the pace of the lesson (teacher's voice, movement).